Remote Education During A National/Local Lockdown

How will work be set, and what will they study?	Pupils will continue to study their full curriculum. We will teach the same curriculum remotely as we would do if we were in school. Live lessons will be provided across all year groups and across all subject disciplines. Work will also be set on Bloodle for pupils who are unable to Microsoft Teams.
How will pupils access the work set?	Pupils will access live lessons via Microsoft Teams. This link provides a guide to how to log on and access the lessons. Link: Accessing-Microsoft-Teams-Student-and-parent-guide.pdf (blue-coat.org) Pupils should follow their normal school timetable. They should join live lessons at the same time they would attend a lesson if they were in school. If pupils are unable to attend the live lesson for any reason, they should watch the lesson at a later point. These can be accessed through their Team post areas, or via Microsoft Stream links, which are also shared in the class post section of Teams. If pupils are unable to access any of the work on Microsoft Teams, work will be uploaded to Bloodle. This means that pupils will still be able to access any resources or learning materials used in the lesson.
How long can I expect the work to be set by the school to take each day?	The work set by staff will mirror the school day and each lesson should take an hour. Pupils in Key Stage 3 and 4 should be expected to complete 5 hours work a day. This does not mean that pupils will be sat at a computer screen for 5 hours a day. In many cases the live lesson will consist of

	teacher input before the pupils are directed to complete a task offline.
	Pupils in the Sixth Form will also be expected to complete an hour's work per lesson per day. In addition to this, Sixth Form pupils will be set extension and consolidation tasks.
What are the expectations of my child's engagement and what support can parents and carers provide?	Pupils should be encouraged to attend live lessons just as they would follow their normal timetable in school. As parents, please go through your son/daughter's timetable the night before and make sure that they have all the relevant books and equipment ready for the following days learning. Support your child initially with logging into Microsoft Teams and try to help them establish a routine of joining lessons in real time, as if they were in school. If pupils are unable to join lessons in real time, please look at their timetable with and make sure they have watched any lessons they have missed using the stream function on Microsoft Teams. They should also complete the work that was set during this lesson, even though they are not watching it in real time. If pupils are unable to access Microsoft Teams, please make sure that they are using Bloodle to keep up to date with work. For every subject and across all Key Stages, work and resources will be uploaded chronological to Bloodle for the pupils to follow. To support with learning, the work will also be dated. If pupils are using Bloodle to access remote learning, they should try and follow their daily timetable to support with establishing a routine. Link: Bloodle – The Blue Coat School (blue-coat.org) Please talk to your son/daughter about how they are finding remote learning. You will be able to discover if they are experiencing any barriers to their remote learning or if they have any anxieties or concerns. If they do, please contact us at: Email: studentservices@blue-coat.org

How will you check if my child is engaging with their work, and how will you contact me if you have any concerns?	We will be taking registers for all of our live lessons. Teachers will follow up with pupils who have not attended live lessons. We appreciate that not all pupils will be able to attend live lessons all of the time, so follow up from staff is to support with communication moving forward.
	We will also be monitoring how pupils are engaging in their remote learning across all their subjects. We have systems in place that allow us to track pupil attendance and engagement as well as the quality of work they have completed. If we have any concerns, we will follow up with you as parents.
	Attendance is monitored by subject and form tutors/pastoral staff and concerns are followed up. Subjects will engage pupils in quizzes, questioning of pupils using the meeting "chat" function and by asking students to unmute and may also ask for written/typed work to be submitted online via Bloodle/Teams.
How will you assess my child's work and progress?	Pupils will be required to submit identified pieces of work. We will continue to mark work and provide feedback in line with our marking and feedback policy, just as if we were school.
	Parents will continue to receive regular updates into pupil progress via reports, Parents' Evenings and Parent Information evenings. All these will continue as normal but will be offered online rather than in person.
	Our regular channels for communication will also still exist. For any pastoral concerns the Form Tutor is the recommended contact and for subject specific enquiries, please contact the subject teacher. Please continue to send all communication through Student Services and do not email staff members directly.
	Immediate feedback is given verbally by subject staff in online lessons during questioning as it would be in school. Feedback may take many forms appropriate to each subject. This will include whole-class feedback, quizzes that are marked automatically and even recorded/audio feedback. Extensive written comments will be less frequent.

Who do I contact if I have any difficulties or my child can't access remote learning?	If you or your son/daughter is having any difficulties with remote learning for any reason, please contact Student Services. Email: studentservices@blue-coat.org