

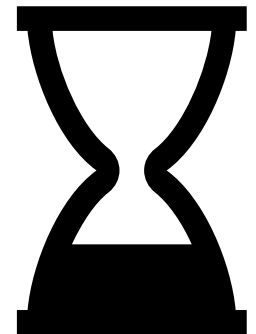


London Trip

Wednesday 29th January –
Friday 31st January 2025

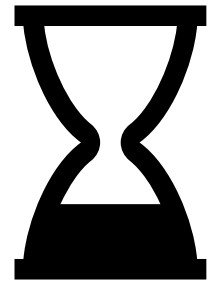
Day one

- All students attend school as normal until PM reg [own clothes]
- They will leave their luggage in the Training Room off the Main Hall
- Students will have normal lessons period 1-4 and lunchtime [no school bag needed]
- During PM registration they will collect their luggage then line up in the cage in their coaches [clearly signposted]



Day one

- **Travel down to London**
- **We will eat dinner at a service station [money/packed food needed]**
- **ETA at the hotel will be around 9:00pm**
- **No itinerary that evening**



The History Trip



Accommodation at the Wembley International Hotel

We have used this hotel on many occasions, so it is familiar to our staff.

Day two: Thursday 30th January

Food for the day:

- Breakfast at the hotel [pre-paid]
- Students given a packed lunch [pre-paid]

Itinerary:

- Tower of London
- London Dungeon
- Meal at Pizza Hut
- Jack the Ripper walking tour
- Return to hotel - students to pack



Day three: Friday 2nd February

Food for the day:

- Breakfast at the hotel [pre-paid]
- Students given a packed lunch [pre-paid]

Itinerary:

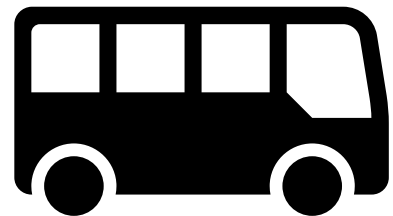
- Hampton Court Palace (Self-guided tour)
- After Lunch depart London and return to school
- Dinner at the services on the journey home [not pre-paid]
- ETA home around 8pm – students will keep you informed

Coach logistics

- There are 2 coaches for the History trip

History students have been asked to submit which students they would like to be on a coach with

We will accommodate as best we can



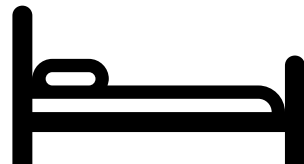
Rooming logistics

Rooming has been completed

Students have been given an element of choice within the constraints of room sizes, gender breakdowns, group numbers and safeguarding.

Discussions have been had with students to make sure they are comfortable with who they are sharing with

Time spent in rooms will be minimal – just for sleeping.



Practical information

Please ensure that you share/discuss the following information with your son/daughter.

- Behaviour Expectations are the same as they would be in school.**
- Ensure they have appropriate clothing for a trip to London in winter.**
- The importance of listening to their group leader and following instructions.**

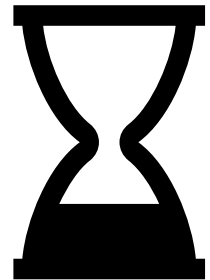
Curriculum expectations

Key parts of the itinerary link directly to our History GCSE specifications, so it is vital everyone listens and fully engages with all aspects of the trip

There will be times when students will be asked to listen about key information about the places they are visiting

There will be no earphones/air pods or use of phones in an inappropriate way when we are visiting places on our itinerary *but they can be brought on the trip.*

Students are Blue Coat ambassadors and must demonstrate respect at all times



Teacher groups

Your son/daughter will be placed in a teacher group

These groups are for when we need to register students in busy public places or split students into group for tours

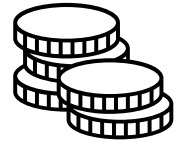
These are not necessarily the same groups as friendship groups or rooming groups, there will be wider reasons for choices for teacher groups that will not be shared

Students will be able to sit with who they want on the coach, who they spend free time with, and within reason, who they share a room with.

Coach lists and teacher groups will be posted in the Undercroft and at the top of AK in January

Money

Small amount of sterling money / bank card (approximately £70) to buy:

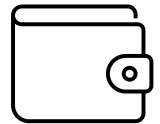


- **Drinks and/or snacks and dinner on the journey down**
- **Drinks and/or snacks and dinner on the journey home**

There may be some time for students to shop in London – but this is not the focus of the trip and not an explicit part of our itinerary

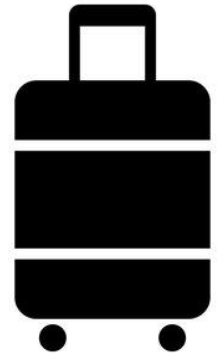
Students will keep hold of and will be responsible for their own money for the duration of the trip.

School are not accountable for any money stolen, lost or misplaced



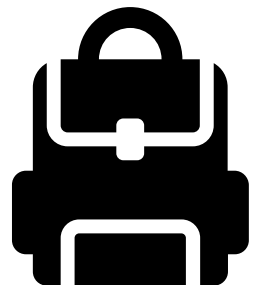
Packing essentials

- A small suitcase [under the coach – not available again until evening]
- A warm coat for outdoor activities (e.g. the walking tours)
- **Sensible footwear [no sliders / ballet pumps / crocs]**
- Casual wear for all types of weather – layers and thermals for day two
- **No crop tops or 'hot pant' style shorts – students will be instructed to change if necessary**
- Socks and underwear
- Nightwear
- Toiletries
- Phone charger / power pack
- **A towel**
- Any medication / sanitary products students may need



Packing essentials – the coach

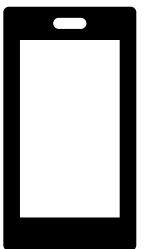
- A backpack
- Snacks /drinks
- Any device that uses sound must have headphones/air pods with it.
- Power pack
- Water bottle - no cans and no hot drinks/fizzy drinks/shakes.
- Medication for travel sickness, allergies etc.
- You will not have access to your overnight case until night-time
- No nut-based products



Valuable items

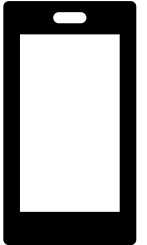
- Whatever your decision, every student will be responsible for looking after their own possessions.
- No valuables (with the exception of mobile phones / headphones) should be taken along for reasons of security.
- Hairdryers and straighteners are okay but consider sharing
- Plug extensions are NOT allowed, they are a fire hazard
- Jewellery is allowed within reason, but any

losses are the responsibility of the owner



Use of mobile phones

- The safety of all students is our priority concern
- Students need to be aware not to give out any personal information including social media handles to people that they do not know and to never share anything that might compromise their safety or wellbeing or themselves or another while in London
- School staff reserve the right on the trip to confiscate phones of any students if we believe their or someone else's safety has been compromised – just like in school
- We will contact parents/carers straight away if this happens
- You also need to be aware of appropriate use of phones while on the trip e.g. not being on our phones during the tours except for photos



Behaviour expectations

As in school...

- **Students will be expected to maintain the professional working relationships that they have with their teachers during a working day.**
- **Students are ambassadors of the school.**
- **Zero tolerance on banned substances such as alcohol, cigarettes, vaping.**
- **During any free time (which is minimal) students must be in groups of 3 (minimum) at all times. If students are not, they will be asked to stay with a staff member. Students will be given a trip card and in case of emergencies: Run, Hide, Tell.**

Behaviour expectations

As in school...

- **Students must take responsibility for managing the relationships that they have with peers**
- **Students must be respectful and mindful of members of the public at all times.**
- **Genuine causes for concern should be reported immediately to teaching staff, and not sent via text or phone call to parents/carers**
- **Students will be reminded of expectations across the trip**

If students do not demonstrate they can act safely and in line with expectations, there will be immediate sanctions put in place and followed up on the return to school

Medical

- **Make sure you have any medication you may need for the trip. Students must carry this with them and not pack it in their case, as they will be unable to get into their case until the evening.**
- **Any spare medication handed to staff coach lead at school on the morning we depart.**
- **As a priority - please contact ecastle@blue-coat.org if you need to discuss / update any medical / medication concerns prior to the trip**
- **We will arrange 1:1 meetings with parents/carers in January for those students with more serious medical concerns**

Dietary needs

- School should be fully updated with your son/daughter's dietary needs
- Students should regulate their dietary needs for any snacks/drinks they bring or choose to eat
- Please email any questions/concerns to trips@blue-coat.org or ecastle@blue-coat.org if linked to medical concern

A summary of key points

- **Wednesday is a normal school day until PM registration**
- **Coach lists and Rooming [in process]**
- **Share/discuss behaviour expectations with your son/daughter**
- **If it is really valuable - don't bring it.**
- **Pack with your son/daughter and pack carefully – remember towels, sanitary products, medication, chargers...**
- **Students should check the information in the Undercroft, or on the top floor of AK to check they know their coach and their group leader in advance of the trip**
- **Ensure we are up to date with personal information**

Communication

Prior to the trip:

- trips@blue-coat.org [General trip enquiries]
- ecastle@blue-coat.org [Medical]
- msmith1@blue-coat.org [History trip lead]

On the trip:

- We will remind your son/daughter to 'check in' with you.
- For the duration of the trip each coach lead will have a trip phone that will only be in use for the duration of the trip. The numbers will be sent home via Parentmail.
- Please only message / call in the event of an emergency. We will respond as soon as we are able to.