

A HOW TO GUIDE FOR TOPPING UP YOUR CHILD'S CASHLESS CATERING ACCOUNT

WWW.BLUE-COAT.ORG

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Year 9 Choices



MENU

Remote Learning

Bloodle

Library

MyEd

WisePay (Online Payments)

Virtual Desktop

Microsoft Teams

Microsoft 365

All Links

# WisePay (

Click here for link to Wisepay

Wisepay FAQs

Wisepay Parents Help Guide



### **TOPPING UP YOUR CHILD'S CASHLESS CATERING ACCOUNT**





The Blue Coat School

Www.blue-coat.oldham.sch.uk
Proud to be part of the Cranmer Education Trust

Welcome to our Online Payment Area

COOKIES : By logging in, you accept that cookies will be used during your visit to WisePay. Further information >

WjsePay

#### LOG IN TO OUR ONLINE PAYMENT AREA

 Username / Email

 Password

 Password

 Sign in

Forgotten Password ?



**ON THE HOMEPAGE, YOU** 



This is the latest balance provided to WisePay by the POS tills and does not include top-ups made after the time displayed above.

My Merged Accounts My Wise Account My Contact Information Change Password Log Out Dashboard Edit

WILL SEE YOUR CHILD'S CURRENT MEAL BALANCE. CLICK 'TOP UP'.



SELECT AN AMOUNT TO TOP UP. THE MINIMUM PAYMENT TOWARDS AN ACCOUNT IS £10.00. ONCE SELECTED, CLICK 'PURCHASE'.



Cashless Catering Top Up

Top up your meal account balance here by either debit or credit card

#### Price - £ 10.00

Home

(The price will be calculated based on the options you select below)

#### Please Select from the options below

£10	۲	£ 10.00 -	Pay £10
£15	0	£ 15.00 -	Pay £15
£20	$\bigcirc$	£ 20.00 -	Pay £20
£30	0	£ 30.00 -	Pay £30
£50	0	£ 50.00 -	Pay £50

#### Price - £ 10.00

(The price will be calculated based on the options you select above)

<< Back



### **TOPPING UP YOUR CHILD'S CASHLESS CATERING ACCOUNT**



YOUR SELECTION WILL APPEAR IN YOUR BASKET AT THE TOP OF YOUR SCREEN. CLICK 'PROCEED TO CHECKOUT'.





ENTER YOUR DETAILS AT CHECKOUT. AFTER YOUR FIRST TRANSACTION, YOU HAVE THE OPTION TO SECURELY STORE YOUR CARD DETAILS. PLEASE CLICK 'I WOULD LIKE TO STORE THE CARD THAT I WILL USE FOR THIS TRANSACTION' IF YOU WOULD LIKE TO DO SO.

Checkout						
Account Details						
First Name	First Name					
	Please enter a first name					
Last Name	Last Name					
Last Name	Please enter a last name					
	E					
Email	A valid email is required. Please update your contact details and try again					
Billing Address						
	Addeese Kees 1					
Address 1	This field is required.					
Address 2	Address line 2					
City	Not Given					
	Please enter a valid value					
Postcode	Not Given					
rostoac	Please enter a valid value					
Payment Options						
Saved Cards	You do not have any stored cards.					
	I would like to store the card that I will use for this transaction					



### **TOPPING UP YOUR CHILD'S CASHLESS CATERING ACCOUNT**



THE TERMS AND CONDITIONS (T&C) CAN BE FOUND AT THE END OF THE PAGE. ONCE YOU HAVE READ, CLICK 'YES' TO AGREE THEN CLICK 'CONFIRM PAYMENT'. IF THERE ARE ANY ERRORS IN THE FORM, A RED ERROR MESSAGE WILL APPEAR AND YOU WILL BE UNABLE TO PROCEED UNTIL ERRORS HAVE BEEN CORRECTED. USUALLY, AN ERROR WILL BE DUE TO AN INCOMPLETE FIELD OR THE T&C



#### NOT BEING ACCEPTED.



THE NEXT PAGE WILL CONFIRM YOUR REQUESTED TOP UP AMOUNT. PLEASE CONFIRM WHICH CARD TYPE YOU ARE USING TO PAY.

The Blue Coat

Order description: The Blue Coat School Oldham Products

To pay £10.00

How	do you want to pay?	
VISA	Visa	>
Maestro	Maestro	>
MasterCard	Debit MasterCard	>
VISA	Visa Debit	>
VISA	Visa Electron	>
MasterCard	MasterCard	>
< Cancel		



### **TOPPING UP YOUR CHILD'S CASHLESS CATERING ACCOUNT**



#### **PLEASE ENTER YOUR CARD DETAILS AND CLICK 'CONFIRM CARD DETAILS'.**

WjsePay	Your card details	
The Blue Coat	🛓 Name	
Order description: The Blue Coat School Oldham Products	<b>⊟</b> Card	
то рау £10.00	0000 0000 0000 0000 <b>Expiry</b> MM / YY	<b>□ cvc</b> 123 <b>②</b>
	< Back	Confirm card details >



Review your order

**PLEASE CHECK YOUR ORDER DETAILS ARE CORRECT, THEN CLICK 'PAY £XX.XX NOW'.** 

Transaction details	
Description:	
Transaction Reference:	
Amount	
£10.00	
Your Shopping Basket	+

Payment Details			+
Billing Address	+	Shipping Address	+

When you click pay now you may be asked by your card issuer for payment card verification.





### **TOPPING UP YOUR CHILD'S CASHLESS CATERING ACCOUNT**



YOU MAY BE ASKED TO AUTHORISE THE PAYMENT VIA YOUR MOBILE BANKING APP. ONCE THIS IS DONE, CLICK 'I HAVE VERIFIED THIS WITH THE APP'.

### Authorise this payment through your

### Mobile Banking app

Simply open the app and follow the steps you're shown. When you're done just confirm below. Merchant: THE BLUE COAT SCHOOL Amount: 10.00 GBP Date: Card:



Home My Merged Accounts My Wise Account My Contact Information Change Password Log Out Dashboard Edit << Back

Please find below confirmation details of your order. An email has been sent to your default email address.

#### YOUR ORDER IS NOW COMPLETE. YOU WILL RECEIVE A CONFIRMATION EMAIL WITH DETAILS OF THE TRANSACTION.

Order Number :	Order Date / Time :
	Customer / Delivery Notes Cashless Catering Top Up
	Please be aware that payments made will not be shown in the balance until the following day but will be available to spend straight away.

Product Title	Account	Option		Qty.	Price	Shipping	VAT	Total
Cashless Catering Top Up		Please Select from the options below	Pay £10 (10.00)	1	£ 10.00	£ 0.00	£ 0.00	£ 10.00
								£ 10.00

IF YOU HAVE ANY QUERIES REGARDING CASHLESS CATERING, OR ISSUES WITH MAKING PAYMENT, PLEASE CONTACT OUR FINANCE TEAM BY EMAIL VIA FINANCE@BLUE-COAT.ORG.